

BOARD MINUTES

January 14, 2016

Attendance: All members were present.

President's Comments: Dr. Role-Warren kicked off the meeting welcoming everyone and thanking them for devoting their time to the Board. At December's meeting, the Board was set and we had co-chairs in some roles. After further reflection, this was viewed as possibly causing confusion between the roles and Dr. Role-Warren opened discussion about further defining the roles. The Roles & Responsibilities document will be revised.

2016 Board:

President: Teri Role-Warren

Secretary: Jim Dahmann, President-Elect

Membership Marketing: Dr. Kelley - retaining members and grow members

Social Committee: Dr. Heitkemper – target populations and growth

Insurance/Managed Care: Dr. Role-Warren

Treasurer: Dr. Yaeger

OPA Representative: Dr. Greenwell

Membership: Dr. Eiler-Sims

Webmaster: Dr. Gutzwiller

Public Relations and Social Media: Dr. Gutzwiller

Conflict of Interest Policy – draft shared by Dr. Greenwell via email. Tabled to next meeting.

Phone Duty – CAPP's phone duty responsibility was shared with the new board members. Schedule and script is contained within their CAPP binders, phone duty tab.

Treasurer's Report: Cori Yaeger submitted the attached report. Proposed 2016 budget was reviewed and approved. Dr. Schneider made a motion to accept the proposed budget. Motion carried. Since we are operating at a deficit, an Ethics workshop was proposed as this is a licensing year. Overages for the year were reviewed. These seemed to center around the photographer's estimate and actual charges for the website photos.

OPA: Dr. Greenwell reported on OPA activity. They had a board meeting last week. There is a new email address for insurance issues to be reported to the committee: opainsuranceissues@gmail.com. This email is reviewed frequently and addressed. OPA's dues are up. They have started a social media push. They reviewed their position on marijuana legalization; they have no formal position. They are in the process of developing a welcome packet for newly licensed psychologists letting them know all OPA offers. CAPP should consider something similar: directory, welcome letter, business cards, newsletter, free coupon to join for a dinner meeting. Tom Swales is the new chair and he is looking for committee chairs. CEO search continues.

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Public Relations: Teri Role-Warren and Joanne Gutzwiller

Dr. Gutzwiller shared a status update on the website. Paypal versus Eventbrite discussion occurred. People are more comfortable using Paypal and Paypal's fees are cheaper so we will move forward with Paypal on the website. We will also move toward an online only Newsletter. An email will go out to members saying we've made this move and see who needs a hard copy.

Programs: Gary Schneider shared that the December dinner meeting went well. He requested that we always include a "comments" section on the eval form. Plans are solidified for the February 1 dinner meeting. As Dr. Rinardi is flying in at her own expense, motion was made to increase the honorarium to \$300. In addition, if our numbers far exceed normal attendance, more money will be considered to offer. Her flight was \$450 alone. Our numbers are on track to be high for this event. Discussion occurred around the May 2 dinner meeting and/or offering the speaker for a half day ethics presentation instead. Dr. Schneider will discuss with Mr. Stinson. Dates in May for half day workshop were: May 6 or May 13. We should hear next week regarding approval of CEUs for other mental health professionals for the March workshop. This is important to include in the announcement. October workshop discussion continues with the venue proposed. Last remaining items are parking and lunch. Laura and Dr. Schneider are visiting the venue next week. We are sharing expenses/profits with the hypnosis society for this workshop. Dr. Role-Warren shared she has a meeting of the eating disorder group early December and she'll broach the topic with them to see who would have an interest and to work on the scope of the topic.

Membership: Patty Eiler-Sims reviewed the list of unpaid members and those who are not renewing their memberships. Board members chose those that they knew to reach out and call about their dues. Dr. Eiler-Sims will send Laura draft of communication to Dr. Bolling-Beimesch to see if we can get some contact information for her versus just the PO box address. Life members were reviewed: 24 for now and they donated \$330. This is significantly down (donations) from previous years.

Directory:

Will continue to be printed in same format for 2016. Any requests received for additional copies will be directed to the CAPP website where they may print the downloadable pdf. If they request a hard copy, they are available at \$5.00 each. Initial order will be reduced to what is needed for the mailing and the extra supply we keep on hand to carry us over the two year period will not be ordered.

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Insurance Managed Care: Dr. Role-Warren reported that Jim Broyles is the chair. Dr. Broyles is working on making it more accessible. They are getting contacts inside insurance companies so when there is a problem they have someone to go to for help in solving a problem. They are asking people to share issues and any resolutions. Aetna is not paying properly and there is a PQRS for providers. They continue with their goal to make a tool kit that shows what should be kept in notes, etc.

Website:

As we move toward being transparent, minutes of board meetings will be on the website. Any sensitive matters/names will be omitted.

Other Business:

- None

The next Board meeting is **March 10 at 7:00 p.m.**

Respectfully submitted,

Laura Wilson
Administrative Assistant