

**Board meeting dates for 2018: Jan 11, Feb 1, Mar 8, Apr 19, May 17, Sept 13, Oct 11, and Nov 8.**

## **BOARD MINUTES**

### **February 1, 2018**

Attendance: All in attendance.

#### **President's Comments:** President, **Gary Schneider**

A discussion occurred around creating a policy for new member retention. This is deemed necessary as we tend to lose new members in their second year. Dr. Gutzwiller offered to spearhead this program mentioning assigning a mentor who calls, invites for coffee, to dinner meeting, etc. In relation to the 3 new members who did not renew for 2018, Dr. Kelley will contact and inquire what their reasons were for not renewing. Dr. Martyn Whittingham, Dr. Jennifer Phillips and Dr. Andrea Schultz-Duncan are the 3 not renewing (we've had no response so assume this is the direction).

**Treasurer's Report:** **Cori Yaeger** shared the attached report. It was noted that our balance this year compared to last year is favorable due to reduced expenses and admin time. The 2018 proposed budget was presented and approved with a Motion made by Dr. Kelley and seconded by Dr. Role-Warren. No objections or abstentions were recorded. Additional monies were allocated to the budget for the 2018 Directory and the two-day workshop in October.

#### **Programs:** **Tom Heitkemper** shared the following:

*2/5/18* - We have 36 people registered for the meeting. Laura shared the names of some new folks who are joining us as well as some non-regulars.

*4/13/18* – We have all the information to begin marketing this event. It will be open to licensed psychologists only after discussion with Drs. Sinha and Ashbrook and review of content. Laura will prepare an email blast to members, get it on the OPA calendar and email area psychologists.

*5/7/18* – Dr. Drude on Telepsychology is all set. Notices will be out early April. This will also be open to only psychologists due to content and discussion with Dr. Drude.

*10/4/18-10/5/18* – this information will be incorporated into the Save the Date going out to our mailing lists.

Future topics were discussed: Laura Stith @ Child Focus has been contacted. Dr. Dubin was deemed not a good fit. He thanked us but isn't good in front of a crowd.

Another person who approached us for a dinner meeting will be contacted to see if they wish to become a sponsor at an event. After discussion by the Board, we do not think the topic is suitable for a CE event.

**Membership:** **Patty Eiler-Sims** – two new member applications were reviewed. Dr. Barbara Boat was voted into membership by motion made by Dr. Eiler-Sims. Seconded by Dr. Schneider. Motion carried. Dr. Bailey Bryant was also voted into membership with Motion by Dr. Eiler-Sims and seconded by Dr. Kelley. Again the Motion carried.

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**Membership Marketing:** **Mary Kelley** shared drafts of letters to potential new members for consideration. Dr. Kelley will revise the drafts and send Laura electronic versions for use. Dr. Greenwell shared that there is a regional assoc of school psychologists. We may want to reach out to them to let them know CAPP is available to them. In addition, the school psychologist who applied for membership last summer has been contacted and invited back (Bylaws change). Dr. Greenwell also reminded Dr. Kelley she had shared OPA reps names/emails from area schools. Perhaps email them and suggest visiting with coffee/donuts. The reps indicated it was a good idea for the students to see a CAPP rep. Mary will email the school reps and say Dr. Greenwell shared your information . . . to invite students to join as student affiliates. Dr. Sparn offered to reach out to Dr. Brian Zinnbauer at VA (interns). When visiting w/ students/potential members a visual aid (map) may be helpful to address the barrier that students may not stay in this area. Mention connections, etc. An affiliate ticket (\$35) needs to be added to the website.

**Website:** **Joanne Gutzwiller** and **Pete Dillon** have met to train. Dr. Dillon is up to speed now and will assume duties.

**Insurance Managed Care:** **Teri Role-Warren** shared there was no news to report.

**Social Committee:** **Rachel Sparn** shared ideas for upcoming events. Since the cocktail party has been our most well attended, we will try to go back to that format in late April. Joanne Gutzwiller offered use of the clubhouse at her condo. She will check dates and get back with Rachel.

**OPA:** **Sarah Greenwell** shared that in the past, states could offer the “psychologically healthy workplace award”. APA will be handling this now as they wish to review the applications and take this back over from OPA. Sarah also shared the Ohio Board of Psychology enforcement action report and wondered if CAPP received a copy as well. Sarah will ask Michael how it was received and if the regionals are able to have access to this information. Currently we review licenses yearly (or upon application). Sarah also asked for volunteers to help judge the science fair on March 10<sup>th</sup> at UC. Jim Dahmann and Sarah Greenwell will volunteer. We will solicit at the dinner meeting on Monday to see if any other CAPP members would have interest. We will award a first-place award of \$50 and a second place award of \$25 to the winning students. Sarah made motion for these amounts and Jim Dahmann seconded with the motion carrying. Criteria will be developed. CAPP would like to present the awards directly to the students.

**Other Business:** The March board meeting was reset to original date of March 8<sup>th</sup>.

The next Board meeting is **March 8 at 7:00 p.m.** at the Cincinnati Children’s Medical Center Medical Office Bldg. (MOB): 3430 Burnet Ave, Cinti, OH 45229, Room 5.601. Please call Sarah’s cell for assistance: 937.903.3092.

Respectfully submitted,  
Laura Wilson, Executive Coordinator