

Board meeting dates for 2018: Nov 8 and Dec 6

BOARD MINUTES
October 11, 2018

Attendance: All present.

President's Comments: President, Gary Schneider, covered the following:

Dr. Schneider expressed his thanks to Dr. Gutzwiller for all her work with the website issues we've been having from the virus that surfaced in August and the problems that uncovered with our hosting site, plug ins, etc.

Nominating Committee Activities – Dr. Yaeger will continue to act as a consultant while bringing Dr. Pittenger up to speed. As such, Dr. Yaeger will not be on the 2019 ballot. This is expected to last through mid-year as there will be many issues w/ the transition (i.e. training, banking changes, credit card, etc.). After discussion and contact, Dr. Pittenger and Dr. King will be on the ballot for 2019. Ballots are emailed next week. Results will be shared mid-November. The 2019 Board will be introduced at the November 26 dinner meeting.

Roles and Responsibilities Document – Dr. Schneider brought up a couple items for discussion. #1 was Consequences if a board member didn't fulfill duties. The group discussed and felt this would be more of a policy issue (handled within the bylaws) and nothing further was required. He also asked if under the website role description if it needed to be added that the chair of that position acts as a liaison with the IT consultant. Group felt that this was assumed/known and did not need to be documented. The need for Membership/Membership Marketing/Social/PR position revamp will be completed.

Treasurer's Report: Cori Yaeger shared the attached report. She also shared that our balances remain high, especially due to the well-attended CPT workshop with Dr. Chard.

Social Committee: Rachel Sparr no social activities occurred. Dr. Heitkemper will share schedule of his band events. Discussion occurred about publicizing that with CAPP's membership and hopefully have a nice showing for cocktails, etc.

Programs: Tom Heitkemper shared the following:

10/4/18-10/5/18 – Dr. Chard workshop. We ended up with 110 people at the workshop. Issues following the workshop are getting the slides and consultation group info to attendees as well as Ohio CSWMFT folks are not able to get CEs post-workshop. This is a new policy and requires us to seek sponsorship in the future when we have a large number of Ohio CSWMFT mental health professionals attending. Leftover manuals (6) will be offered to Dr. Chard for use with any students/interns who may not be in a position to purchase them. Dr. Role-Warren made motion and it was seconded by Dr. Dahmann. Passed with no objection, abstention. Motion carried.

May 13, 2019 Dinner Meeting – Work continues on identifying a speaker.

April 12, 2019 - Spring Workshop – Dr. Schroeder gave Dr. Heitkemper permission to share the referral. Dr. Joe Shannon is being approached. Details will be shared as they are known.

Student Registration – Language will be added to the website and publications of programs that a Faculty sponsor letter will be required as student verification.

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11/26/2018 – *Dr. Stith* – Information needs to be on the website ASAP.

2/11/19 – *Dr. Keys* – We are all set with information needed for this offering.

Website: Pete Dillon – Dr. Dillon reported that works continues with tweaking listings at request of members. Dr. Gutzwiller shared that we have moved forward with DevPhase as our IT consultant. DP advised that the virus we suffered in August on the website was actually part of a mass attack on word press sites. Plug ins were infected which created the “redirect” virus. Dr. Dillon will continue to update the plug ins weekly to prevent attacks. We were also on a poor hosting site (LiquidNet) as they have all users on one platform. We’ve moved to a safer hosting service that is not shared with other users. We will incur a \$50 monthly charge for hosting but gain much better security. We’ve also added a second layer of protection with having users check the “I’m not a robot” box before gaining access. The maintenance work to secure the site was \$400. It was decided not to move the email at this time due to it not saving CAPP much money based on the work required to move it. New Board pictures and listings will need to be done in December once the 2019 Board is announced.

Insurance Managed Care – Teri Role-Warren shared the results from the monthly conference call. They are working on handling repeat questions by directing them to the list serv. Attention will be paid to monitor and refer them to previously asked questions on the list serv and specifically to Jim Broyles.

Medicare 90837 code – providers receiving warning letters about potential audits. Group felt this was being used as a “scare” tactic. Dr. Broyles is suggesting that providers use proper recordkeeping procedures so that if an audit occurs, it is all documented.

Paneling problems – *Caresource*: 90 day deadline to credential providers. Problems w/ *Cigna* not accepting new providers without citing a reason. Cigna seems to be denying providers if a prescriber is not within their office. There will be a panel discussion at the OPA convention w/ a brief presentation and a Q/A session.

Audit w/ Anthem? Follow up to see what triggered. OPA is offering a list serv for Office Managers. Sign up is available on their website; one person per office.

Medicaid Modifiers – confusion on use or not to use continues. The rules have changed and modifiers are not required for standard billings. If problems occur, they should call Jim Broyles direct. Modifiers are required with Supervision billing only. Modifiers = complex codes.

Membership Marketing: Dr. Sparn reported that activities will begin shortly with university visits and possible visit to Talbert House (to their internship program). The Women’s Event was handled by Dr. Heitkemper. Discussion occurred around Dr. Sparn’s role from social to membership to membership marketing. Role language for this position will be tweaked and revised within the Roles and Responsibilities document. Dr. Gutzwiller shared that she sees the role more as 2 jobs: membership (also to contain marketing) and PR (Twitter, Facebook). Dr. Gutzwiller will draft the description and share it with Dr. Yaeger who will revise the document.

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Membership: Patty Eiler-Sims –member applications for Amber Stevens and Kathryn Leugers were discussed for consideration.

Kathryn Leugers, PSYD –Dr. Eiler-Sims made Motion to accept Dr. Leugers into CAPP’s membership. Her license is in good order. Dr. Role-Warren seconded the motion and it was met with no objections and the motion carried.

Amber Stevens, PSYD – Dr. Eiler-Sims made Motion to accept Dr. Stevens into CAPP’s membership. Dr. Gutzwiller seconded and the Motion carried without objection.

We thank CAPP members: Dr. Wishnick and Dr. King for their referrals.

OPA: Sarah Greenwell – Dr. Greenwell shared that the OPAGS listing of campus reps was recently updated. Their information was shared with Dr. Sparn for visits. Dr. Greenwell attended the OPA retreat which consisted of team building among other things. Dr. Greenwell met Diversity Chair, Maria Espinola. (maria.espinola@uc.edu; 513.558.7607) Dr. Espinola has developed a program with the court system working with at risk people – diverse backgrounds, etc. Dr. Espinola will be approached about a possible workshop (ethics/diversity/cultural requirement). The House Financial Committee is working on 3 main topics: (1) opioid crisis – best ways to handle/address; (2) behavioral health being the biggest driver of healthcare costs. Scott Ryan is looking into holistic approach based on the Ohio Chamber of Commerce statistics; and (3) Medicaid.

Parity @ 10 campaign – Main focus is making sure the federal law Mental Health equity act will be rolled out in Ohio appropriately.

1/2019 testing codes changing. APA has a webinar on the CPT test codes to prep for this change. Changes deal with control over how much providers are billing for report writing, among others.

Reminder: when you renew license, you MUST register for MCE (and pay). Deadline is 12/1/18.

Other Business:

- Reminder of the Newsletter deadline: **October 19**. Articles should be to Laura by end of business day.
- Laura researching locales for **December 6** board meeting.

Respectfully submitted,
Laura Wilson, Executive Coordinator