

BOARD MINUTES December 6, 2018

Attendance: Drs. Eiler-Sims, Pittenger and Role-Warren were absent.

President's Comments: President, Joanne Gutzwiller, covered the following:

Dr. Gutzwiller welcomed everyone and expressed her thanks to the Board for agreeing to serve in 2019. Dr. Gutzwiller reviewed general procedures about the monthly board meetings being the second Thursday of the month unless holidays or other programs cause them to be reset. They are usually reset at least one month in advance if needed. The meeting place at Children's will remain the same (thank you Dr. Greenwell). Updated Board contact info was distributed along with new binder inserts for returning members and new binders for the new Board members. A review of the phone duty policy was conducted. The new schedule is in everyone's binders as well as shared electronically via email.

Roles and Responsibilities Document – Open positions were discussed. Dr. Gutzwiller shared her vision that *Membership Marketing* is marketing to grad schools/newly licensed as well as applications that are received. *PR/Social Media* more community marketing and staffing events as a representative of CAPP for exposure in the community. Laura added Dr. King as an admin on the Facebook page and forwarded to Dr. Sparn an updated listing of OH psychologists in our target zip codes.

Drs. Sparn and King will discuss and work together to cover these roles.

Treasurer's Report: Alexis Pittenger/Cori Yaeger shared the attached report. Dr. Yaeger will continue to consult until Dr. Pittenger is up to speed. Dr. Yaeger is working on closing out 2018. Reports, proposed 2019 budget, tax forms, etc. will be worked on closely by both. We have attempted to change banks from Key Bank to PNC (ease of location, etc.) but weren't able to secure a credit card via PNC so keeping everything as is for now. What should have been an easy process had been taken up way too much time, we weren't getting the answers/response we needed and weren't able to secure a credit card for CAPP with PNC until we had established deposit/balance history for a period of 6 months with PNC. A new issue of Quicken may need to be purchased if we can't share between Drs. Yaeger and Pittenger.

Programs: Tom Heitkemper shared the following:

11/26/2018 – Dr. Stith – review of. This proved more helpful than initially thought as the Rx privilege is progressing as it is receiving lots of support and may go to a vote.

In general – do not schedule dinner meetings/programs the week after Thanksgiving or any major holiday where members may be travelling or returning to work.

2/11/2019 – Dr. Keys on Geriatrics is all set.

4/5/2019 – Dr. Shannon on personality disorders is coming together.

05/13/2019 Dinner Meeting – Work continues on identifying a speaker/topic. Billmann?

Spring 2020 – Cultural Diversity with Maria Espinola is being discussed.

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Website: Pete Dillon – Dr. Dillon reported that ongoing work/updates continue.

Insurance Managed Care – Teri Role-Warren was absent and shared no update.

Membership: Rachel Sparn – A returning member application for Dr. Jayne Malpede was received. As her license is in good order, the Board doesn't vote on returning members. Hardship dues were requested for two returning members. Dr. Greenwell motioned for the Board to accept the hardship dues request at the dollar amount discussed. Dr. Dahmann seconded the request and the Motion carried.

Public Relations/Social Media – Dr. King will take on this role. Please see notes within Membership/Marketing above.

OPA: Sarah Greenwell – Dr. Greenwell provided the following:

New rules for the OPA liaison role from OPA were shared.

OPA is in good financial health.

OPA's *Health Initiatives* under their strategic plan were shared:

- #1 Bring the Opioid Crisis in Ohio to an End;
- #2 Support the Development of Psychology in Ohio;
- #3 Allying w/ Communities and Systems.

RxPrivilege – Did not go to vote in November. It still resides in the House.

APA Webinar – 12/31 on CPT Codes – significant different codes for "testing"

State science fair – regionals held at UC in the Spring. CAPP voted to support this at last year's amounts: \$75 with a \$50 first place award and \$25 second place level. Judges will be needed at UC; grades 5 through 12 participate. Dr. Dahmann made motion that we support this at \$75. Dr. Schneider seconded the motion and the motion carried.

Other Business:

Newsletter deadline of January 11 was set for a mid-Jan publish date.

Respectfully submitted,
Laura Wilson, Executive Coordinator