

BOARD MINUTES

January 10, 2019

Attendance: Dr. Schneider was absent.

President's Comments: President, Joanne Gutzwiller, covered the following:

Dr. Gutzwiller welcomed everyone and began a discussion about CAPP being financially stable and a big part of that is growing our membership but also having successful programming. Successful programs in the past have been clinically relevant and have appealed to a broad audience. That said, she encouraged board members to think about their connections, any programs they've attended that were successful and to suggest any popular programming they are aware of to Dr. Heitkemper.

Roles and Responsibilities Document – Another revised version was distributed. This version more clearly defined the roles of Membership/Membership Marketing and Social Media/Public Relations.

Laura verifies every CAPP member's license each January. She discovered 3 members who currently pay dues but have inactive, expired licenses. We will add a "retired" status for members who have retired in good standing and add this criteria to both our ByLaws (Dr. Heitkemper) Directory (Laura) and Website (Dr. Dillon). They will still pay the full membership fee.

We had a request to notify our members of a member's DBT group offering. While we don't promote member services via email, we will offer to promote items such as this going forward on the website for \$25/month. The "Classified" will be text box with limited text (100 word limit). We will include a blurb about this offering in the Newsletter. Dr. Sparn will also develop a flyer to hand out at the next dinner meeting promoting this offer.

Dr. Gutzwiller also offered major props to Dr. Dillon for the website issues we've been experiencing of late. Dr. Dillon has worked diligently to save CAPP money in the range of \$300. Thank you to Dr. Dillon for sticking with it and getting us back in business with our events tab, tickets, etc.

Treasurer's Report: Alexis Pittenger/Cori Yaeger shared the attached report and year-end accounting. Dr. Yaeger shared the proposed budget for 2019. The budget is similar since we won't have an ethics workshop or a large draw with big name such as Chard. After the report was presented, Dr. Yaeger left the meeting. Dr. Yaeger will continue to consult, handle the 2018 taxes and be available to Dr. Pittenger for questions. CAPP is financially sound with the successful Dr. Chard workshop last October. The Board voted to move \$10,000 of savings into a CD that earns 2.45% (13-month term) with a motion made by Dr. Dahmann, seconded by Dr. Greenwell and the motion carried.

January 10, 2019
Page Two

OPA: Sarah Greenwell shared the following:

- OPA's lobbyist is retiring and they have hired a new one for next year. OPA has stressed increasing the psychologist lobbying budget.
- The Rx Bill didn't end up going to a vote. The Bill had more movement in the past 6 months than it had in the last 2 years. The likelihood to pass wasn't high so they decided to wait until the next session.
- OPA's Ethics Committee is seeking a new member.
- The OPA Board meets on January 12.
- OPA is in good financial health.
- The MCE/CE income is on track although they held less webinars.
- Membership is stable.
- Dr. Greenwell reported she has a face-to-face meeting in March.
- The early career psychologists have announced an award for service and excellence in the field of psychology (ECP Award).
- OPA has several position vacancies. If interested in serving on the OPA Board please let Dr. Greenwell know or check the OPA site.

Programs: Tom Heitkemper shared the following:

2/11/2019 – Dr. Keys on Geriatrics is all set and the meeting announcement went out January 10.

4/5/2019 – Dr. Shannon shared the meeting agenda. When the hours were added up, it is only 5.5 hours of CEs. Dr. Heitkemper is checking with MCE office to see if Q&A sessions count toward the CE time/hours. We reviewed the workshop charge.

05/8/2019 Dinner Meeting – Work continued identifying a speaker and topic. Dr. Billmann is a possibility for treatment of sleep disorders/spectrum, intervention/vignettes, life span, when to refer, clinical issues and sleep problems (all suggested). We will try a Wednesday meeting also if Dr. Billmann is okay with that. Dr. Billmann wanted to do 1 hour CE.

Spring 2020 – Cultural Diversity with Maria Espinola. 4 hours.

September 2019 dinner meeting – many topics and speakers were discussed.

Website: Pete Dillon – Dr. Dillon reported that ongoing work/updates continue. Recent issue with the plug ins which manages our ticket sales has been resolved saving CAPP \$300 in professional time by DevPhase with Pete's diligence and follow through.

January 10, 2019
Page Three

Insurance Managed Care – Teri Role-Warren shared the new testing codes that went into effect 1/1/19 are causing issues since the insurance companies weren't ready for the change. As such, this is causing a slow start-up. Jim Broyles sent out crosswalk. The insurance committee is collecting questions for the convention that deal with best practices, audit proof recordkeeping, etc. It was also noted that unfinished testing from 2018 into 2019 requires reauthorization. Feedback session is now a test code. Suggested emailing Broyles if there are questions/issues.

Membership: Rachel Sparn – A review of the unpaid members was held. Board members volunteered to make contact with those unpaid to see if we can get resolved. Newly licensed member drive is delayed due to an issue w/ the Excel listing we receive from OPA. The letters are ready, and we will make a decision whether to mail them for the Feb or May dinner meeting based on when we receive the updated listing. Dr. Sparn met w/ our newest member, Amber Stevens. She suggested more LGBTQ and diversity program offerings and also to mix up our meeting nights as she has a Monday commitment.

Public Relations/Social Media – Julia King will be perusing Facebook and Twitter followers to send event reminders, share information, links, etc. and encouraged the Board to share any relevant psychology offerings with her to tweet/share out with the rest of our membership.

Other Business:

Reminder shared regarding the Newsletter deadline of January 11.

The next Board Meeting is set for **February 21, 2019**.

Respectfully submitted,

Laura Wilson, Executive Coordinator