

## BOARD MINUTES

April 11, 2019

PRESENT: Drs. Dahmann, Dillon, Gutzwiller, Heitkemper, Pittenger, Role-Warren, Sparn

ABSENT: Drs. Schneider, Greenwell, King, Mrs. Wilson

**President's Comments:** President Joanne Gutzwiller covered the following:

*Personality Disorders Workshop:* Joanne thanked Tom and Laura for positive Personality Disorders workshop. Much of the feedback was requests to have the speaker return for additional presentations. Unfortunately, the workshop was not well attended, and we lost money on it.

There is an issue with one registrant who had to cancel at the last minute due to medical issues with a family member and requested her registration fee back. Laura explained the cancellation was too late for a refund per our policy, and was requested to bring it up to the board which she agreed to do. The Board noted the problem with refunding the money is that we had already spent it on the food, workshop venue, speaker, etc. when the request was made for a refund. Dr. Role-Warren suggested instead of refunding the money we give her credit for a future workshop. After much discussion regarding the potential for good/ill will, setting an unwanted precedent, etc. the Board decided to credit the registrant with one future dinner meeting with clarification that this is a one-time exception due to unusual circumstances. This way it covers our expenses. Dr. Role-Warren made a motion to this respect, seconded by Dr. Dillon. Passed unanimously. Dr. Gutzwiller will communicate this to the registrant.

*Medicare/Medicaid Listing:* Dr. Donna Jackson, a CAPP member and workshop attendee, mentioned to Joanne that every spring she gets inundated with requests for treatment for depression. She is concerned that she refers them without knowing if the clinician she refers to is taking new patients. She suggested we find out which CAPP members are currently accepting patients and put it on our website. She also wondered if we can make a list of members accepting Medicare and Medicaid. However, this would be a logistical nightmare with the multiple kinds of Medicare and the constantly changing status of providers. Instead, we decided to create a closed Facebook group where clinicians can put (and be responsible for updating) this information themselves. Dr. King will be asked to handle this.

*New Member Mentoring:* Drs. Sparn and Role-Warren have met with new members. Joanne challenged the board to follow through with this as this is the only way we are going to retain new members. Dr. Role-Warren will follow up with new CAPP Member, Dr. Murray.

*Back up systems/off site storage:* Laura researched this and thinks Carbonite is best. Storage is unlimited, all data is encrypted, \$6/month. Backblade is \$50/year for unlimited storage, but is not as user friendly. There is also a third option. We will wait for more information from Laura before making the final decision; but think Laura's recommendation sounds good.

**OPA Report:** No report.

**Treasurer's Report:** Dr. Pittenger reported there are no huge changes; checking is down a little as a result of the workshop. We presently have a positive total net worth. See attached report. Dr. Pittenger shared that Laura has asked to be paid via PayPal. Apparently, this is how another organization she works with handles her pay. However, PayPal would charge us a 3% fee. This comes to about \$750/year. The Board decided to continue payment by check to avoid these charges. Also, Dr. Pittenger reported she had consulted with Dr. Yaeger about an issue where Laura paid herself using PayPal because she was going out of town and at the time we were switching banks and were unable to write

checks. (Please note Laura obtained approval before doing this as a one-time fix.) The Board agreed Laura should not pay herself in the future even though this has been acceptable practice in the past.

**Programs:** Dr. Heitkemper reiterated Dr. Gutzwiller's comments on the workshop. The May 1 meeting is ready to go. Dr. Wes Houston has agreed to present a 4 or 6 hour workshop to us in October and suggested a number of topics. It will be one of the two last Fridays in October. Sarah World will speak on Gender Non-conformity at a dinner meeting. Tom will make sure she is an eligible presenter with the state board (she holds a degree in social work). This could also be an issue with Stephen Smith's presentation on digital safety. Another problem is that his charges are higher than what we ordinarily pay. Pete noted the Child Society got him to talk for an hour for free so Tom will try using this for leverage with the fee. Marie Espanola sent us her signed contract for next April's ethics workshop. Dr. Heitkemper has requested her bio, etc. Dr. Gutzwiller suggested a self-care workshop for psychologists. Drs. Ashley Solomon, Stephanie Weber, and Rick Reckman are possibilities as presenters for this topic. Dr. Weber will be speaking to Dr. Dillon's group tomorrow, so he will prescreen her. A previously suggested topic of parents of children with disabilities was thought too limited to attract our members. Most of our members treat primarily adults. Dr. Sharon Phillips has presented workshops on grief and grieving, this was discussed as a possibility for a dinner meeting.

**Website:** Dr. Dillon reports all is quiet. The Board expressed concern about replacing Dr. Dillon when he leaves the Board.

**Insurance/Managed Care:** Dr. Role-Warren reported OPA is having its annual workshop this month and the insurance committee will be presenting on best practices, testing, reporting, etc. on Wednesday. Some of the list serve topics people have questions about are testing codes and Cigna Insurance claims. Cigna wants only EMDR and substance abuse trained people on their panel right now. One person on the committee had problems with denied services; this was a mistake by the insurance company. Report any denied claims to Jim Broyles at OPA.

**Membership/Membership Marketing:** Dr. Sparn reported that CAPP had a nice group of volunteers at the 1 in 5 event. It was well organized, and they were grateful for our presence. A photo of all the CAPP volunteers will be posted on the website and put into the newsletter. Dr. Sparn has reserved a booth for the Warrior Run in October. We have heard back from Wright State that they are open to collaboration with their students, as they presently do so with the Dayton psychology group. A student volunteer from Wright State would attend our board meetings (though not have voting privileges). We are waiting to hear from Miami and need to reach out to Xavier and U.C. This may allow us to gain more student members. Dr. Gutzwiller noted we had two Xavier Psy.D. students at the personality workshop.

**Public Relations/Social Media Marketing:** No report.

**Other Business:**

The newsletter deadline is May 1.

Respectfully submitted,

James Dahmann, Ph.D.  
Board Secretary